



1

Have an established school garden and designated garden coordinator.

2

Review our Youth Garden Stands TIP SHEET and our Community Food Producer PROTOCOL. Ensure that you will be able to follow all requirements.

3

Contact San Diego Unified Food Services. Submit the 1<sup>st</sup> page of a Community Food Producer Protocol. Schedule a school garden site inspection and onsite mini-training with Farm to School Specialist.

4

School garden coordinator, school principal, and Farm to School Specialist sign the Community Food Producer PROTOCOL. School garden receives a Certificate of Approval.

5

Begin your Youth Garden Stand!\*

\*The approved school operator(s) listed on your Community Food Producer Protocol must be present during operations.

\*The school, SDUSD Food Services, and DEH will keep a copy of the signed Community Food Producer Protocol on file.

\*Fill out a transaction log after each Youth Garden Stand, and email the form to [jmanzano@sandi.net](mailto:jmanzano@sandi.net)