

San Diego Unified School District
Office of Language Acquisition

DELAC Executive Board
Special Bylaws Meeting Minutes

October 21, 2013
Education Center, Room 2038

Officers Present: Lallia Allali, Gabriela Contreras-Misirlioglu, Valentina Hernandez, Florentina Martínez, Rosie Morales, Maricela Soto.

District Staff Present: Moises Aguirre, Nevada Allen, Debra Dougherty, Kathy Velasco, Mary Waldron, Terry Walter

Opening and Minutes

Chairperson Valentina Hernandez called the meeting to order at 6:00 p.m., welcomed everyone, and asked those present to read the minutes from the June 17, 2013 Special Bylaws meeting. The minutes were approved as read. Valentina then reviewed key aspects of Robert's Rules of Order.

Review of Written Petition to Change DELAC Bylaws

1. It was moved that, "*ELAC members must meet the criteria to be eligible to serve as a DELAC Officer*" be included in *Article II- Membership*. Discussion followed. There was no second. Motion died.
2. It was moved and seconded that, "*Office of Language Acquisition only serves as support for DELAC Executive Board*" be included in *Article II- Membership*, in the "District Staff" paragraph. Discussion followed. The vote was 2 in favor and 4 against. Motion failed.
3. It was moved that, "*Candidates must meet the criteria to be eligible to be a DELAC officer*" be included in *Article III-Officers*, in the "Nominations" paragraph. Discussion followed. There was no second. Motion died.
4. It was moved that, "*Organizing a campaign is not permitted*" be included in *Article III-Officers*, in the "Elections" paragraph. Discussion followed. There was no second. Motion died.
5. It was moved and seconded that, "*In the event of a mid-term vacancy, the Executive Board must determine when and how an election will be held to fill the vacancy*" be included in *Article III-Officers*, in the "Mid-Term Vacancies" paragraph. Discussion followed. The vote was 2 in favor and 4 against. Motion failed.
6. It was moved that, "*The Executive Board, during planning meetings must vote to remove an officer if the officer doesn't meet the criteria to be eligible to be a DELAC officer*" be included in *Article III-Officers*, in the "Mid-Term Vacancies" paragraph. Discussion followed. There was no second. Motion died.
7. It was moved that in the list of Chairperson duties, "*Sets agendas*" and "*Meets with other DELAC members to set agendas for General and Planning meetings*" replace the bullet "*Meets with other board members and the Office of Language Acquisition (OLA) staff to set agendas for meetings.*" Discussion followed. There was no second. Motion died.
8. It was moved that in the list of Secretary duties, "*Submits a draft of the minutes of the General and Planning meetings to the Chairperson within 3 days after the meetings*" replace the bullet "*After each Executive Board meeting, the secretary submits the minutes to OLA staff. OLA staff provides a copy to each officer.*" Discussion followed. There was no second. Motion died.
9. It was moved that in the list of ELAC Liaison duties:
 - a. "*Develops an annual report with the Executive Board's collaboration*" replace the bullet, "*Works in collaboration with Office of Language Acquisition (OLA) staff to develop an*

- annual report for the general membership regarding the status of ELACs at each site.”*
Discussion followed. There was no second. Motion died.
- b. *“Assists school sites in creating and maintaining the ELACs by giving informative, motivational, and encouraging presentations”* replace the sentence, *“Assists sites in creating and maintaining their ELACs by giving motivational and encouraging presentations.”* Discussion followed. There was no second. Motion died.
 - c. *“All school site visits must be arranged through the DELAC Executive Board officers”* replace *“All official site visits are arranged through the Office of Language Acquisition (OLA), and will be accepted by ELAC Liaison if his/her schedule permits.”* Discussion followed. There was no second. Motion died.
10. It was moved that *“Must know and apply the bylaws at the general and planning meetings when necessary”* be added to the list of Parliamentary duties. Discussion followed. There was no second. Motion died.

Closure

The meeting was adjourned at 8:03 pm.