

General Membership Meeting: AGENDA

Date: September 8, 2005

Time: 7:00 pm – 9:00 pm

Location: **Lindbergh Schweitzer Elementary School, East Campus Auditorium
6991 Balboa Ave., San Diego, CA 92111**

Est. Time	Item	
6:00 – 7:00	CAC Information Session: What is the CAC? New Member Orientation	Chairperson
7:00	Welcome & Introductions	Chairperson
7:10	SELPA Directors Report	Chairperson / Committee
7:30	Question and Answer with the SELPA Director <i>Questions must be related to the Report If you would like to ask a question, please complete this form and when the Chairperson calls for questions, you may raise your hand. When you are called on, please stand and give your name, and proceed to ask your question. If you do not wish to speak, you may hand your form to the attendant and have it read for you. After you have finished give the form to the attendant.</i>	Roxie Jackson
7:45	OPEN FORUM <i>The CACSE invites all interested individuals to present information to the committee. Please complete the 'Open Forum' form and hand it to the Vice Chairperson at the front table. Participants will be selected in the order the requests are received. Each presenter will be given two (2) minutes unless the presiding Chairperson permits an extension. When it is your turn to speak, your name will be called. Please stand and give your name prior to beginning. Please let any member of the CACSE know if you would like assistance completing this form or presenting your information to the committee (if you do not feel comfortable speaking, you may request that someone read it for you). We are interested in hearing from you and appreciate your input.</i>	
8:00	Attendance: Roll Call	Secretary
8:05	Old Business	Chairperson
8:20	Chairperson's Report	Chairperson
8:30	New Business	Chairperson
8:45	Announcements / Comments	
9:00	Adjourn	Chairperson



Community Advisory Committee

www.cacse.org

For Special Education Advising the Board of Education for San Diego City Schools

SELPA DIRECTOR: Question / Answer Form

During each CACSE general meeting, the SELPA Director or a designee will provide a report to the committee. Following the Director's report there will be an opportunity for questions and answers related to the report. If you would like to ask a question, please complete this form and when the Chairperson calls for questions, you may raise your hand. When you are called on, please stand and give your name, and proceed to ask your question. If you do not wish to speak, you may hand your form to the attendant and have it read for you. After you have finished give the form to the attendant.
Thank you

(Please print clearly)

Date: _____ **Name:** _____

Home Phone: _____ **Cell / Other Phone:** _____

Address: _____ **Fax:** _____

_____ **Email:** _____

Question: _____

(Please continue on back if you need more space)

Answer: **By (Name / Position):** _____

Follow up required: No Yes



OPEN FORUM: Request to Address Committee

The CACSE invites all interested individuals to present information to the committee. If you wish to address the committee you may do so during the "Open Forum" portion of the meeting.

Please complete this form and hand it to the Vice Chairperson at the front table. Participants will be selected in the order the requests are received. Each presenter will be given two (2) minutes unless the presiding Chairperson permits an extension.

When it is your turn to speak, your name will be called. Please stand and give your name prior to beginning.

Please let any member of the CACSE know if you would like assistance completing this form or presenting your information to the committee (if you do not feel comfortable speaking, you may request that someone read it for you).

We are interested in hearing from you and appreciate your input. (Please print clearly)

Name: _____ **Date:** _____

Mailing Address: _____

Home Phone: _____ **Work Phone:** _____

Email: _____ **Fax:** _____

Topic of Presentation: _____

Brief Summary of Comments: _____

(Please use the back of this form if you need more space)

Signature

I will present this information. Please have someone read this information for me.

Response requested from SDCS: Yes No

Please contact us if you do not receive a response to your request by the next CACSE meeting